

**Programs, Projects, and Operations  
Subcommittee Meeting Minutes  
October 8, 2013**

A meeting of the Papio-Missouri River Natural Resources District's Programs, Projects, and Operations Subcommittee was held at the Natural Resources Center, 8901 South 154<sup>th</sup> Street, Omaha, NE, on October 8, 2013. The meeting was called to order by Chairperson John Conley at 6:38 p.m.

**Quorum Call:** Quorum call was taken. The following subcommittee members were in attendance.

<b>Subcommittee Members Present</b>	<b>Subcommittee Members Absent</b>	<b>Other Directors Present</b>	<b>Others in Attendance</b>
John Conley (Chairperson)		Patrick Bonnett	Marlin J. Petermann
Jim Thompson (Vice-Chair)		Fred Conley	Paul Peters
Dave Klug		Tim Fowler	Jean Tait
Patrick Leahy		Curt Frost	Heather Borkowski
Rich Tesar		Scott Japp	Gerry Bowen
		Ron Woodle	Bill Brush
			Emmett Egr
			Amanda Grint
			Carey Fry
			Zach Nelson
			Justin Novak
			Terry Schumacher
			Barb Sudrla
			Marty Thieman
			Bill Warren
			Bill Matthews
			Brian Smith
			Bill Pew

\* Absence

\*\* Alternate Voting Member

**Adoption of Agenda**

- **It was moved by Director Klug and seconded by Director Leahy that agenda be adopted.**

Roll call was taken on the motion. The motion carried on a vote of 5 to 0.

Voting Yea: Klug, Leahy, Tesar, Thompson, J. Conley  
 Voting Nay: None  
 Abstaining: None  
 Absent: None  
 Excused Absence: None

**Proof of Publication:** Public notice of the meeting was posted at all District offices and published in the Omaha World-Herald on October 3, 2013. The proof of publication affidavit is included with the file copy of these minutes.

**1. Review and Recommendation on Pigeon Jones Site 23 Bid Opening, Lowell Roeber:**

Lowell Roeber briefed the Subcommittee on the bids received for the construction of the Pigeon/Jones Creek Grade Control Structure which is located in Dakota County. This project is being built with the help of federal funds through the Environmental Quality Incentives Program (EQIP). The engineers estimate for this project is \$112,238.65. Staff recommends that the apparent low bid submitted by Detlefsen Construction of \$87,740.17 be accepted. The EQIP share amount is \$36,928 and the Papio-Missouri River NRD amount is \$50,812.17. Lowell clarified to the Directors that the EQIP cost share amount has already been allocated.

- **It was moved by Director Klug and seconded by Director Thompson that the Subcommittee recommend to the Board of Directors that the General Manager be authorized to execute a contract with Detlefsen Construction for the construction of Pigeon/Jones Creek Grade Control Structure PJ 23 in the bid amount of \$87,740.17 subject to changes deemed necessary by the General Manager and approval as to form by District Legal Counsel.**

Roll call was taken on the motion. The motion carried on a vote of 5 to 0.

Voting Yea:	Klug, Leahy, Tesar, Thompson, Conley
Voting Nay:	None
Abstaining:	None
Absent:	None
Excused Absence:	None

**2. Review and Recommendation on Realty Services for Elk Ridge Lots, Amanda Grint:**

Amanda Grint updated the Subcommittee on the options for their consideration regarding the sale of the Elk Ridge Lots; to either extend the contract with Deeb Realty or to complete an informal Request for Proposal, and bring the RFP findings back to the Board for approval. Amanda clarified that the listing contract is set to expire October 14, 2013.

Director Bonnett recommended dividing the lots between two firms. There was additional discussion between Directors.

The following individual addressed the Subcommittee:

Bob Pew, NP Dodge, 15815 Craig Avenue, Bennington, NE

- **It was moved by Director Klug and seconded by Director Thompson that the Subcommittee recommends to the Board of Directors to allow the contract with Deeb Realty to expire and for staff to put out an RFP and/or solicit services from other firms and to bring back proposals in November.**

Roll call was taken on the motion. The motion carried on a vote of 4 to 1.

Voting Yea:	Klug, Tesar, Thompson, Conley
Voting Nay:	Leahy
Abstaining:	None
Absent:	None
Excused Absence:	None

**3. Review and Recommendation on the FY 2014 Long Range Implementation Plan, Gerry Bowen:**

Gerry Bowen briefed the Subcommittee that Nebraska State Statute requires the District to prepare and submit to the state a “Long Range Implementation Plan” summarizing the District’s current year’s budget and projections of revenues and expenditures for the next five fiscal years.

- **It was moved by Director Klug and seconded by Director Leahy that the Subcommittee recommend to the Board of Directors to approve the Fiscal Year 2014 Long Range Implementation Plan.**

Roll call was taken on the motion. The motion carried on a vote of 5 to 0.

Voting Yea: Klug, Leahy, Tesar, Thompson, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None  
Excused Absence: None

**4. Review and Recommendation on Bids for a 2013 Mini Excavator, Heather Borkowski and Bill Warren:**

Heather Borkowski and Bill Warren briefed the Subcommittee on the bids received for a new, 2013, Mini Excavator. The item was approved for purchase in conjunction with the approval of the 2014 budget.

- **It was moved by Director Tesar and seconded by Director Klug that the Subcommittee recommend to the Board of Directors that the low and best bid of \$48,530 submitted by Bobcat of Omaha for a 2013 Bobcat E50 be accepted with the trade-in of the District’s Rhino 3-point blade, Westendorf Quicktach V-plow blade, 3-point tree spade, and 72 inch belly mower attachments.**

Roll call was taken on the motion. The motion carried on a vote of 5 to 0.

Voting Yea: Klug, Leahy, Tesar, Thompson, Conley  
Voting Nay: None  
Abstaining: None  
Absent: None  
Excused Absence: None

**Adjournment:** Being no further business, the meeting adjourned by acclamation at 7:13 p.m.